**If your abstract has been selected to be part of the poster presentation, please take time to consider the following guidelines in order to submit your posters & recordings in a correct format and timely manner.**

Poster Presentation is a very useful and effective mode of sharing and showcasing scientific and educational work. E-posters is nowadays an integral part of total virtual or hybrid conferences. In fact, E-posters have the advantages of long life on the website and availability to a wider audience & attendees. We are passionately promoting the E-Poster presentations in our conference.

**The 11th SEHA INTERNATIONAL RADIOLOGY CONFERENCE** provides a new opportunity to share a short video clips of different radiology subjects as educational video clips (particularly short ones) have shown effective influence in student engagement and knowledge retention.

Due to the virtual nature of the conference, we are only accepting electronic posters in PDF format. PHOTOGRAPHS OF PRINTED POSTERS will NOT be accepted.

All posters will be available to the registered delegates on the E-POSTER ZONE during and up to 2 months after the dates of the conference. The poster should be a clear visual presentation of your submitted abstract and should meet the following criteria

**E-POSTER (EDUCATIONAL & SCIENTIFIC)**

* **Deadline for submission is on 1 March, 2022**
* All e-Posters must be created using PowerPoint and saved as PDF.
* Prepare a standard Power point presentation.
* **Aspect ratio for all e-Posters should be 16:9 (32 in x 18 in) on LANDSCAPE format.**

*If you are using PowerPoint 2010 or older (Design tab -> Page Setup -> “Slides sized for:” -> Choose “On-screen Show (16:9)”)*

* First slide should bear the title of poster as per abstract, number of the abstract, authors and affiliation.
* Second Slide should be used for the submitted standard abstract depending on the category of the abstract
* Last slide should bear references.
* Convert the power point file into PDF format by clicking Save As.
* Share the file with andra@menaconference.com *(Use file sharing option like WeTransfer or Google drive if file is heavy)* Photographs of Printed posters will NOT be accepted.
* The specific sections should be easy to locate in the poster (introduction, methods, results, conclusions, etc.).
* Try to keep the text easy to read and concise. The poster should have a clear message, a logical layout and easy to comprehend.
* Please use both upper and lowercase letters for general content.
* Make sure there is enough contrast between the color of the text and the background.
* Avoid using watermarks that may detract from the readability of your poster.
* Explanatory Illustrations, graphs, tables, etc., should attract attention and should be used instead of text whenever possible.
* Avoid using hyperlinks to outside webpages. Use only static images and do not embed any videos or animation in your poster
* Try to utilize the space on your poster as creatively as you can to attract the audience and make sure the images are easy to understand.

**SHORT EDUCATIONAL VIDEO CLIPS**

* **Deadline for submission is on 1 March, 2022**
* Try to deliver the topic in a simple and concise way. Be as creative as you can!
* The video clip can be of any format e.g. a PowerPoint presentation explained by the presenter or a clip made by a movie maker software.
* Should not exceed 10 minutes.
* Video clips can cover any educational subject related to radiology *e.g COVID-19 Manifestations on Chest Imaging.*

**RECORDED VIDEO OF SELECTED E-POSTERS:**

* **Deadline for submission is on 6 March, 2022**
* Presenters of selected abstracts must prepare a **recorded video presentation of the Power Point presentation of the submitted poster.**
* **ONLY ONE PRESENTER** is allowed to do the video recording.
* Presenter has a maximum of 7 minutes (3 mins minimum) to briefly present his/her poster, outlining its key contents.
* Presentation should be straightforward, clear and easy to comprehend.
* **FORMAT: mp4**
* **You may use any recording platform as long as the output format will be mp4.**
* Preferably, set the video recording to a higher resolution 720p /1080p for better clarity.
* ZOOM Tutorials on how to record your poster presentation:
* [*https://www.youtube.com/watch?v=nYNOB38ejVI*](https://www.youtube.com/watch?v=nYNOB38ejVI)
* [*https://www.youtube.com/watch?v=P6cTbnUPwfY*](https://www.youtube.com/watch?v=P6cTbnUPwfY)
* *RECORDED VIDEO SUBMISSION DEADLINE: March 6th, 2022 (SUNDAY)*

**POSTER PRESENTATION COMPETITION:**

* Up to 12 E-poster abstracts will be selected for Poster Presentation Competition Session.
* Best Poster Presentation will be adjudicated by experienced faculty of the conference
* Residents/ Trainees in the region are specially encouraged to participate in the competition

**NOTEWORTHY**

* The presenters will: (1) *be registered to the conference (complimentary) and (2) will receive an electronic certificate of attendance and appreciation for his/her presentation & participation*
* Presenter must not use the session as a marketing opportunity for products, equipment, other endorsements or anything that are commercial in nature.
* Send your abstracts using the abstract format to andra@menaconference.com |

cc: jan@menaconference.com