**ABSTRACT SUBMISSION FORM**

In proceeding with the submission of your abstract, you have read fully the general submission guidelines and have agreed to the terms and conditions set by the committee of **Mayo Clinic International – SSMC Congress on Endocrinology and Endocrine Surgery: A Case-based Approach.**

Pertinent to the guidelines, abstracts must include sufficient information for reviewers to judge the nature and significance of the topic, the adequacy of the investigative strategy, the nature of the results and the conclusions.

Abstracts must contain original scientific data collected by the author(s). All reports must be based on work that has already been completed. No studies 'in progress' will be accepted.

Please follow the maximum word count as indicated. Do not include names of author(s), institutions, pharmaceutical companies, or specific manufacturers on the abstract.

**DEADLINE OF SUBMISSION: *15 OCTOBER, 2022 (Saturday)***

**NOTIFICATION OF ACCEPTED ABSTRACTS: *15 NOVEMBER, 2022 (Tuesday)***

For any enquiries, please contact andra@menaconference.com

**LEAD AUTHOR INFORMATION**

This area is to be filled out by the details of the presenting / main author. Lead author will present their abstract at the conference.

|  |  |
| --- | --- |
| **COMPLETE NAME** | Must be written in ALL CAPS |
| **DESIGNATION / PROFESSION** | Must be written in ALL CAPS |
| **FACILITY** | Must be written in ALL CAPS |
| **EMAIL ADDRESS** | Must be written in ALL CAPS |
| **MOBILE NUMBER** | Must be written in ALL CAPS |
| **NAMES OF CO-AUTHORS** *(Please provide maximum of 5 names of co-authors)* |
| Must be written in ALL CAPS | Must be written in ALL CAPS | Must be written in ALL CAPS |
| Must be written in ALL CAPS | Must be written in ALL CAPS | Must be written in ALL CAPS |

|  |  |
| --- | --- |
| *Has this abstract submitted been published / presented in any international conference?* | [ ] Yes [ ]  No [ ]  Not complete |
| *Has this abstract submitted received any awards?* | [ ] Yes [ ]  No [ ]  Not complete |
| *Is this abstract complete?* | [ ] Yes [ ]  No [ ]  Not complete |

**ABSTRACT INFORMATION**

*Word count for each abstract information* ***should not exceed to 100 words****. Abstract information should be written in* ***English.***

|  |
| --- |
| **ABSTRACT TITLE** |
| Click or tap here to enter text. |

|  |
| --- |
| **BACKGROUND** |
| Click or tap here to enter text. |

|  |
| --- |
| **OBJECTIVES / METHODOLOGY** |
| Click or tap here to enter text. |

|  |
| --- |
| **FINDINGS / RESULTS** |
| Click or tap here to enter text. |

|  |
| --- |
| **CONCLUSION** |
| Click or tap here to enter text. |

*Please keep in mind that the scientific committee will make the final decision on accepting the abstracts. Incomplete submission / not following the guidelines will not be considered for review.*

***Abstracts using this form must be submitted via email to Ms. Andra cc Mr. Jerico***

***andra@menaconference.com******;*** ***jerico@menaconference.com***

***For further enquiries, please contact 971 2 4919888***